

SOUNDARYA SAINATHAN

Business Analyst

Coimbatore, Tamil Nadu | +91 90808 86240 | soundaryajb4@gmail.com | LinkedIn: [linkedin.com/in/soundarya-s-5a579421b](https://www.linkedin.com/in/soundarya-s-5a579421b)
| Portfolio: soundarrya.github.io

Professional Summary

Business Analyst with nearly 3 years of experience in FinTech and Financial Services, specializing in requirements gathering, functional documentation, stakeholder management, and UAT support. Strong in BRD/FRD, user stories, and Agile delivery, with hands-on SQL and Advanced Excel for data validation and KPI reporting. Proven ability to support end-to-end delivery, resolve production issues, and drive process improvements to enhance operational efficiency.

Core Skills

Business Analysis: Requirements Gathering, BRD, FRD, User Stories, Acceptance Criteria, UAT, Gap Analysis, Process Mapping, Stakeholder Management

Tools & Technologies: Jira, Confluence, Miro, Lucidchart

Data & Reporting: SQL, Advanced Excel, Data Analysis, KPI Reporting

Methodologies: Agile, Scrum, SDLC, Sprint Planning, Backlog Grooming

Experience

Motilal Oswal Financial Services Ltd.

Business Analyst (SDE-1 – Functional Role) | Dec 2022 – Nov 2025

- Gathered and analyzed business requirements through stakeholder discussions, reducing requirement rework by **20%**
- Authored BRD, FRD, and **25+ user stories with acceptance criteria**, improving sprint readiness by **15%**
- Collaborated with developers, QA, and product teams to translate business requirements into functional solution.
- Led end-to-end UAT including test case preparation, execution, and defect tracking, reducing post-release defects by **25%**
- Performed gap analysis and process mapping to identify inefficiencies and recommend improvements
- Utilized **SQL and Advanced Excel** for data validation, reporting, and business insights
- Contributed to process automation initiatives, reducing manual effort and improving turnaround time

Business Analyst / SQL Intern | Jul 2022 – Dec 2022

- Assisted in documenting business requirements and validating data outputs for internal reporting solutions.
- Supported UAT cycles by verifying results against business expectations and documenting defects.

Key Projects

BridgePay — Cross-Border Remittance Platform

- Designed end-to-end BRD and process flows for mobile-first remittance platform
- Created compliance framework across multiple regulatory standards (PSD2, FATF, BSA)
- Developed user personas, risk register, and financial model to support business decisions

PaySecure — Fraud Detection & Multi-Factor Authentication Platform | Business Analyst

- Conducted requirement analysis for fraud detection workflows
- Prepared BRD, FRD, and UAT scenarios for authentication and security modules
- Collaborated with developers and QA to ensure accurate implementation

Education

M.Sc. Information Technology — Alagappa University, 2024

B.Sc. Information Technology — KG College of Arts & Science, 2022

Certifications

- Google Business Analyst Certification
- Scrum Fundamentals Certified (SFC)
- ECBA – IIBA (In Progress)